

Subject: Summary List of Actions

Report to:	GLA Oversight Committee
Report of:	Executive Director of Assembly Secretariat
Date:	28 September 2023
Public Access:	This report will be considered in public.

1. Summary

- 1.1 This report updates the Committee on the progress made on actions arising from previous meetings of the GLA Oversight Committee.

2. Recommendation

- 2.1 **That the Committee notes the completed, closed and ongoing actions arising from its previous meetings.**

3. Summary List of Actions

Actions Arising from the Meeting Held on 12 July 2023

Item No.:	Item Title	Responsible Person	Actions	Status
4	GLA Workforce Report	Chief Officer	<ul style="list-style-type: none">• To provide a breakdown of team anchor points, and how many staff were anchored at the various GLA buildings;• To confirm in cases where staff had declared that they had a disability, when these declarations had last been updated;• To provide a comparison for faith and sexual orientation data of the current GLA workforce against previous years and London's working-age population; and• To provide an analysis of the current completion rates of the GLA's mandatory training courses, including the Disability Equality training course and the Let's Talk About Race course.	Ongoing - requested 2 August 2023

Item No.:	Item Title	Responsible Person	Actions	Status
4	GLA Workforce Report	Assistant Director for People	<ul style="list-style-type: none"> • To provide a breakdown of agency staff numbers by Directorate, and what staffing issues were causing increased numbers of temporary staff in different areas; • To provide the percentage of the total number of staff who had left the GLA who had undertaken an exit interview; • To provide the cost of the Havas People contract which had been renewed to the end of 2023; and • To confirm a breakdown of the spread across salary brackets of the staff who had been recruited from Newham, 	Ongoing – followed up on 24 August 2023.
4	GLA Workforce Report	Senior Policy Adviser	That authority be delegated to the Chairman in consultation with the Deputy Chair, and party Group Lead Members to agree any output from the discussion.	Ongoing.
6	People’s Question Time - Westminster	Assistant Director of External Relations, GLA	To provide an updated policy on leaflets on chairs at PQT meetings once this is available.	Ongoing - requested 2 August 2023.
8	Facilities Management Unit Restructure	Principal Committee Manager	That authority be delegated to the Chairman in consultation with the Deputy Chair, and party Group Lead Members to respond to the consultation on the proposed Facilities Management Unit restructure	Completed – see Item 5 .

Action Arising from the Meeting Held on 20 June 2023

Item No.:	Item Title	Responsible Person	Actions	Status
5	GLA Domestic and International Trips	Acting Chief Finance Officer and Director, Group Finance Performance	<ul style="list-style-type: none">• The carbon offsetting figures for trips undertaken by GLA staff from 2018 to the present;• To provide details of the carbon offsetting arrangements that were in place as part of the contract the GLA held with corporate travel management company Agiito Limited; and• To provide the cost of all the journeys undertaken by the Deputy Mayor for Business and a breakdown of what costs were funded by the GLA, London & Partners or other third parties.	Ongoing - requested 2 August 2023

Item No.:	Item Title	Responsible Person	Actions	Status
5	GLA Domestic and International Trips	Mayor's Chief of Staff	<ul style="list-style-type: none"> • To provide confirmation on whether or not there was a partnership agreement between the GLA and United Airlines for the summer 2022 trade mission and, if there was a partnership, the details of this; • To provide the list of engagements undertaken by the Mayoral Director for Political and Public Affairs during her trip to the Union of European Football Associations (UEFA) Champions League Final; • To confirm if gifts and hospitality for senior staff, the Mayor and mayoral appointees were held centrally on the GLA's website and if so, how this information could be better presented so as to enhance transparency; • To provide the internal and external costs, key performance indicators and carbon footprint for the four-day trade mission to India undertaken by the Deputy Mayor for Business, and the Night Czar's visit to Sydney, Australia; • To provide a list of the international trips made by the current Mayor and previous Mayor and details of the means of transport used; • To review the GLA trips data provided to the Committee, ensuring that all details were correct and fully explained; • To provide details of the exceptional circumstances staff faced when forced to use air travel when other less 	Ongoing - requested 2 August 2023

Item No.:	Item Title	Responsible Person	Actions	Status
			<p>environmentally impactful modes of transport were available; and</p> <ul style="list-style-type: none"> To provide the Mayor's policy and procedure on carbon offsetting. 	
5	GLA Domestic and International Trips	Chief Officer	<ul style="list-style-type: none"> To provide an update on progress with the review of how expenses, gifts and hospitality are recorded, providing detail on how the recording of decision-making and the description of an item on the register had been improved; To explain why four officers from the Communities and Skills Directorate travelled to Abu Dhabi in 2022/23, and also why the the GLA was continuing to work with the United Arab Emirates despite Transport for London banning advertising from this country due to their poor human rights records. 	
5	GLA Domestic and International Trips	Senior Policy Adviser	That authority be delegated to the Chairman in consultation with the Deputy Chair, and party Group Lead Members to agree any output from the discussion.	Ongoing.
7	Proposed Changes to the GLA Establishment – Skills and Employment Unit	Chief Officer	To share the recommendations from an Adult Education Budget (AEB) Mayoral Board and The Mayor's Office for Policing And Crime (MOPAC) audit that led to the proposed restructure of the Skills and Employment Unit.	Ongoing - requested 2 August 2023

Action Arising from the Meeting Held on 24 May 2023

Item No.:	Item Title	Responsible Person	Actions	Status
5	The Mayor's Equality, Diversity and Inclusion Annual Report	Deputy Mayor for Communities and Social Justice	<ul style="list-style-type: none"> Confirmation that the EDI Datastore will be updated with information from 2020 to date; Confirmation of how much Right to Buy Back money had been used in the 116,000 starts quoted by the Mayor; and Confirmation of when up-to-date data and analysis on air quality would be published. 	Completed – see Appendix 1.
5	The Mayor's Equality, Diversity and Inclusion Annual Report	Assistant Director – Health, Children and Young Londoners, GLA	<ul style="list-style-type: none"> To provide data on how London compares to the rest of the country on EDI performance; To provide the percentage of London's 1.1 million businesses that paid the London Living Wage, including the number of employees and employers; and Confirmation on how interventions were measures to ensure that they were working effectively. 	Ongoing – followed up on 24 August 2023.
5	The Mayor's Equality, Diversity and Inclusion Annual Report	Head of Equalities, GLA	Confirmation of how the expansion of the Ultra Low Emission Zone would impact upon the budgets of local authorities in London.	Completed – see Appendix 2.
5	The Mayor's Equality, Diversity and Inclusion Annual Report	Chief Customer Officer, Transport for London (TfL)	<ul style="list-style-type: none"> To provide a separate assessment of figures on walking and cycling; and Confirmation if TfL assessments considered that disadvantaged or lower-income households in outer London were less likely to own a vehicle. 	Completed – see Appendix 3.

Item No.:	Item Title	Responsible Person	Actions	Status
5	The Mayor's Equality, Diversity and Inclusion Annual Report	Director of Strategy and MPS Oversight, Mayor's Office for Policing and Crime	To provide the number of 'More Thorough Intimate Parts' searches within custody which had been undertaken over the previous 12 months, and confirmation of what the MPS was doing to reduce these searches.	Ongoing – followed up on 24 August 2023.
5	The Mayor's Equality, Diversity and Inclusion Annual Report	Assistant Commissioner, Fire Stations and Central Operations, London Fire Brigade (LFB)	To provide confirmation of how roleplays assessed by EDI experts were working as a tool to assess EDI within LFB.	Completed – see Appendix 4.
5	The Mayor's Equality, Diversity and Inclusion Annual Report	Senior Policy Adviser	That authority be delegated to the Chairman in consultation with the Deputy Chair, and party Group Lead Members to agree any output from the discussion.	Ongoing.
6	State of London Debate (SOLD) 2023	Assistant Director of External Relations, GLA	To confirm if Assembly Members would be able to place leaflets on seats at SOLD and People's Question Time events.	Ongoing – this information was requested on 21 June 2023.

Action Arising from the Meeting Held on 15 March 2023

Item No.:	Item Title	Responsible Person	Actions	Status
5	Relocation of the Mayor, London Assembly and GLA to the Royal Docks	Senior Policy Adviser	That authority be delegated to the Chair in consultation with the Deputy Chairman, and party Group Lead Members to agree any output from the discussion.	Ongoing.

Action Arising from the Meeting Held on 2 February 2023

Item No.:	Item Title	Responsible Person	Actions	Status
4	Summary List of Actions	Senior Policy Adviser	<ul style="list-style-type: none">Consider the options available to obtain the minutes of the Green Bond Programming Steering Committee, and on a confidential basis if necessary.	Ongoing.
6	Proposed Changes to the GLA Establishment - Transport, Infrastructure and Connectivity Unit	Executive Director of Good Growth/ Senior Policy Adviser	<ul style="list-style-type: none">Arrange an informal briefing for the Committee providing further detail on the Infrastructure Coordination Service.	Organisation of informal briefing currently underway – date to be confirmed in due course.

Action Arising from the Meeting Held on 12 January 2023

Item No.:	Item Title	Responsible Person	Actions	Status
5	The Mayor's Equality, Diversity and Inclusion Strategy and Annual Equality Report	Senior Policy Adviser	<ul style="list-style-type: none">That authority be delegated to the Chair in consultation with the Deputy Chairman, and party Group Lead Members to agree any output from the discussion.	Closed.

Action Arising from the Meeting Held on 14 December 2022

Item No.:	Item Title	Responsible Person	Actions	Status
8	Proposed Changes to the GLA Establishment - Planning Unit	Assistant Director for Planning and Regeneration	<ul style="list-style-type: none">The Committee requested details regarding the metrics the Planning Unit would be using to measure improvements with representation.	Completed.

Action Arising from the Meeting Held on 9 November 2022

Item No.:	Item Title	Responsible Person	Actions	Status
6	The GLA's Green Bond Programme	(Interim) Head of Green Finance	<ul style="list-style-type: none">Discuss with the Committee, the overarching list of risks, noting that a risk register was yet to be developed.	Ongoing. Followed up 3 May 2023.
6	The GLA's Green Bond Programme	Senior Policy Advisor	<ul style="list-style-type: none">That authority be delegated to the Chair in consultation with the Deputy Chairman, and party Group Lead Members to agree any output from the discussion.	Closed.

Action Arising from the Meeting Held on 13 July 2022

Item No.:	Item Title	Responsible Person	Actions	Status
5	Devolution for London - Q&A	Senior Policy Advisor	<ul style="list-style-type: none">That authority be delegated to the Chair in consultation with the Deputy Chairman, and party Group Lead Members to agree any output from the discussion.	Ongoing.

Actions Arising from the Meeting Held on 1 February 2022

Item No.:	Item Title	Responsible Person	Action(s)	Status
5	Q&A with Ali Picton, Mayoral Director for Operations	Mayoral Director for Operations	<ul style="list-style-type: none"> • Ensure her job description was available on the GLA website; • Investigate matters of outstanding correspondence brought to her attention by Members; • Inform the Committee of the longest time period that someone has waited for an answer to correspondence; and • Recommend to the Mayor that he meet with Transport for London (TfL) business tenants who were struggling. 	Ongoing. Response expected on 27 February 2023. Followed up 2 March 2023. Further letter sent 27 April 2023. Followed up 29 May June 2023.

Actions Arising from the Meeting Held on 15 September 2021

Item No.:	Item Title	Responsible Person	Action(s)	Status
4	London & Partners and GLA Governance	Managing Director, Operations and Governance, L&P	<ul style="list-style-type: none"> • Investigate whether there was data available to draw a comparison between the number of trade missions attended by the current Mayor since 2016, and the number attended by the previous Mayor. 	Ongoing – followed up on 24 August 2023.

Actions Arising from the Meeting Held on 22 July 2021

Item No.:	Item Title	Responsible Person	Action(s)	Status
5	Q&A with Mayor's Chief and Deputy Chief of Staff	Mayor's Chief of Staff	<ul style="list-style-type: none">• Share the job description of the Deputy Chief of Staff role, as well as those of the Deputy Mayors and Mayoral Directors; and• Explore publishing a forward plan of Mayoral decisions, to support the Assembly in conducting pre-decision scrutiny of the Mayor.	Ongoing. Response received (23 May 2023), but Committee have asked for further confirmation on some points.

4. Legal Implications

4.1 The Committee has the power to do what is recommended in this report.

5. Financial Implications

5.1 There are no financial implications arising from this report.

List of appendices to this report:

Appendix 1 – Letter from the Deputy Mayor for Communities and Social Justice, dated 21 July 2023

Appendix 2 – Letter from the Head of Equalities, GLA, dated 21 July 2023

Appendix 3 – Letter from the Chief Customer Officer, TfL, dated 3 July 2023

Appendix 4 – Letter from the Assistant Commissioner, Fire Stations and Central Operations, LFB, dated 26 July 2023

Local Government (Access to Information) Act 1985

List of Background Papers:

None.

Contact Information

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